

# **Required Minimum Distribution Form**

Regular Mail: Brown Advisory Funds c/o U.S. Bancorp Fund Services, LLC PO Box 701 Milwaukee, WI 53201-0701 Overnight Delivery: Brown Advisory Funds c/o U.S. Bancorp Fund Services, LLC 615 E. Michigan St., FL3

Milwaukee, WI 53202-5207

#### Account Information

NAME OF ACCOUNT OWNER		MUTUAL FUND NAME AND ACCOUNT NUMBER		
		XXX - XX -		
ADDRESS		SOCIAL SECURITY NUMBER		
CITY		DATE OF BIRTH		
STATE		DAYTIME PHONE		

Note: If the address listed above is different than the address currently listed in our records, we will change all accounts under your Social Security number to reflect your new address. All future correspondence will be sent to the new address until you advise us otherwise. **Distributions to a new address will require your signature to be Medallion Signature Guaranteed in Section 8 of this Form.** 

I request my Required Minimum Distribution (RMD) from my retirement account. I understand that it is my responsibility to determine that amounts distributed from my account are made in compliance with all Internal Revenue Service (IRS) regulations.

## 2 IRA Assets Transferred During Year

During the year for which you are requesting your RMD, did you transfer or roll over retirement assets into your IRA / Qualified Plan account?

■ No – Go to Section 3.

Yes – Did you take this year's RMD prior to transferring or rolling over assets from another custodian?

 $\Box$  Yes – Go to Section 4.

■ No – Please enter the account value as of December 31st of the previous year for the account from which you transferred or rolled over assets in the box below. If no amount is provided we will use the dollar amount that was transferred or rolled over from your previous custodian to calculate your RMD.

## **3** First Time RMD Payout

Complete this section if this is your first RMD. If you have previously taken an RMD, please proceed to Section 4.

•	Special first-year rule: You can delay taking the first distribution until April 1st of the year following the year in which you turn 70 ½. If you
	choose to delay your first distribution, please note that you will be responsible for taking two distributions the following year; one by April 1st and
	the other before December 31st.

Please distribute my first RMD by April 1st (select one box below).

Please	calculate	and	distribute	immediately.

Please calculate and distribute on

MONTH / DAY / YEAR

🗖 On

MONTH / DAY / YEAR

 $\square$  I have calculated the amount needed to meet my first RMD. Please distribute \$

Immediately or

<b>4</b> I	stribution Instructions   Select One*
	uld like U.S. Bancorp Fund Services, LLC to calculate my RMD. Complete Section A. ve calculated my RMD. Complete Section B. be taking the RMD amount from an IRA/Qualified Plan at another financial institution and hereby relieve U.S. Bancorp Fund Services, LLC nis responsibility (valid until revoked). If checking this box, proceed to Section 8.
AL	e Expectancy Calculation Method (calculation completed by U.S. Bancorp Fund Services, LLC)
	elect the method you would like used for your Life Expectancy Calculation. Failure to designate a Life Expectancy Calculation Method It in distributions being made using the Uniform Life Table.
	orm Life Table (Standard IRS Method)
	t Life and Last Survivor Expectancy. This option can only be used if your spouse is your sole beneficiary and your spouse is more than years younger than you. spouse's full date of birth is:
Dio	DATE OF BIRTH (MM/DD/YYYY) select how you would like to receive your RMD.
	select now you would like to receive your kind. In to have my current year RMD distributed immediately upon receipt of this Form. A distribution fee may apply per the Fund's
	spectus.
	sh to have my current year RMD distributed on a systematic basis.
ł	juency: D Monthly D Quarterly D Semi-Annually Annually
	RT DATE (MONTH/YEAR) DAY(S) OF THE MONTH
	Own Calculation
	se distribute \$ immediately upon receipt of this Form. A distribution fee may apply per the Fund's prospectus.
	uld like to establish systematic distribution in the amount of \$
	juency: D Monthly D Quarterly D Semi-Annually D Annually
	RT DATE (MONTH/YEAR) DAY(S) OF THE MONTH
perio	natic distributions cannot be made between December 29th – December 31st. If you do not indicate a month and day for your distribution(s), they will begin on or about the 5th day of the current month. If you do not indicate a frequency, your distribution(s) nade annually on December 5th.
5	livery Instructions
D PI	e send a check to the <b>address of record</b> currently on my account.
	sit distribution proceeds directly into my existing Non-IRA account. Fund Number, Account Number Number , Account Number , Account for distributions (a New Account Application must be attached).
ar	(Automated Clearing House): Electronic Funds Transfer to the bank instructions currently on my account. No fee applies. If you stablishing or changing your bank instructions, please attach a voided check in Section 6. You must obtain a Medallion Signature antee if establishing or changing your bank instructions.
es	<b>Redemption:</b> Wire distribution proceeds to the bank instructions currently on my account. A \$15 wire fee applies. If you are lishing or changing your bank instructions, please attach a voided check in Section 6. You must obtain a Medallion Signature antee if establishing or changing your bank instructions.
	nate payee and/or address other than the address of record. You must obtain a Medallion Signature Guarantee if having the nption proceeds payable to a third party or sent to an address that is currently not listed on the account.
N/	OF PAYEE ADDRESS CITY / STATE / ZIP

#### **6** Bank Information

Add Bank Information (attach voided check)

My existing bank information is no longer valid.

Please attach a voided check or pre-printed deposit slip. 
Checking Savings

(We are unable to draft from or credit to your account via ACH if it is a mutual fund or pass-through ("further credit to") account.)

John Doe Jane Doe 123 Main St. Anytown, USA 12345	53289
Pay to the order of	\$DOLLARS
Memo	Signed
:12345m678: :123456'	785678 <b>:</b>

Adding or changing bank information may require a Medallion Signature Guarantee per the Fund's prospectus.

#### 7 Tax Withholding Election

Federal taxes will automatically be withheld from distributions at the rate of 10%, unless you check one of the boxes below.

Do not withhold taxes. I understand that I am responsible for payment of any federal or state taxes on my distribution(s).

Please withhold \_\_\_\_\_% (minimum 10%) from my distribution(s). State withholding may also apply.

For systematic distributions, your withholding election indicated above will remain in effect until you revoke or change your withholding election, which you may do at any time.

Residents of Arkansas and California only: Please check if you wish to opt out of state withholding.

## 8 Signature

I, the undersigned, authorize and request that U.S. Bancorp Fund Services, LLC, make the above distribution(s) from the account listed in Section One. I certify that all information in this distribution request is accurate, and I agree to hold the Fund, its advisors, and U.S. Bancorp Fund Services, LLC, any affiliate, and/or directors, trustees, employees, and agents harmless for any actions taken as a result of the information that I have provided. The undersigned acknowledges that it is his/her responsibility to properly calculate, report, and pay all taxes due with respect to the distribution(s) herein specified. I have been advised to consult my tax advisor regarding any questions about this distribution request.

SIGNATURE OF IRA OWNER	CAPACITY, IF APPLICA	BLE*
DATE SIGNED		
DATE SIGNED		
MEDALLION SIGNATUF	RE GUARANTEE	DATE
Note to Financial Institution: Please verify that the surety limit of your Me	we will require the capacity of the si	gner to process the transaction. Please provide one of the
following as the signer's capacity: Administrator, Conservator, Guardian, Exec		priate Person by Small Estate Affidavit, Power of Attorney.
Your Signature must be Medallion Guaranteed if you are requesting any of the	ne following:	
• A distribution greater than the Medallion Signature Guarantee threshold p	per the Fund's prospectus.	

- Adding or changing banking instructions.
- A distribution to an address other than the address of record.
- A distribution to any address of record changed within the last 15 or 30 days per the Fund's prospectus.
- A distribution made payable to a third party.
- A distribution to an account registered other than, or in addition to, the IRA holder (i.e. RMD being distributed to a Joint Tenant account).

If required, the signatures must be guaranteed by a bank, savings association, credit union, a member firm of a domestic stock exchange, or the Financial Industry Regulatory Authority, that is an eligible guarantor institution. A notary public is NOT an acceptable guarantor.